(Note: See Board policy also)

Interlibrary Loan Policies

ILL 1 General

ILL 1.1 Definitions
1.1.1 State-wide loan.
Any item checked out at a Lakeland Library Cooperative library that is owned by a library that is not a member of the shared LLC ILS.

1.1.2 Interlibrary loan.
Any item checked out at a Lakeland Library Cooperative library that is owned by another LLC library participating in the Shared LLC ILS.

ILL 2 Copyright

ILL 2.1 Copyright Compliance
Copyright law compliance (Subsection 108 (g)(2)) is the responsibility of the individual member libraries. In accordance with guidelines established by CONTU (National Commission on New Technological Uses of Copyrighted Works) member libraries will keep records of photocopies requested and will not normally request interlibrary loan in excess of five (5) articles from the same title within the same calendar year.

ILL 3 Participation

ILL 3.1 Participation in State-wide Loan
3.1.1 All member libraries are encouraged to make their books available to libraries outside the shared LLC ILS through state-wide loans.

ILL 3.2 Participation in Interlibrary Loan
3.2.1 All Lakeland Library Cooperative member libraries in the Shared LLC ILS will participate in interlibrary lending.
3.2.2 Patrons of libraries in the shared LLC ILS are required to establish one location as their pickup location for holds placed for interlibrary loans, consistent with other Lakeland Library Cooperative policies and local policies.
3.2.3 Library employees of libraries in the shared LLC ILS working at a non-home library may designate the employer as their home library subject to the employer’s policy.